

Data management and assurance for the Carbon Reduction Commitment 2 day workshop

A prime principle of the UK Carbon Reduction Commitment is a “light touch” approach to verification of emissions data by the Government. However, this means that the organisation’s internal controls over its accounting data and processes need to be robust and effective in order to provide assurance to the regulator that data submitted for auction and trading are of high quality and accuracy.

The workshop aims to familiarise delegates with the principles and practices of good information management to ensure that data is robust, of high quality and well controlled within a structured framework.

Using shared learning and group exercises the workshop will provide participants with information and techniques related to data accounting, information security and governance, evidence packs and non-financial assurance requirements. It aims to ensure that organisations and their auditors understand the importance of data management within the context of the CRC for both certified management systems (eg ISO`14001, where relevant), for legal reporting and financial trading purposes.

This public workshop runs as an intensive 3 day event, which can also be delivered as a bespoke course for specific clients.

Delegates do not require any prior knowledge of non-financial data accounting and management to attend this workshop. However, an understanding the technical issues associated with CRC emissions accounting and relevant industry sectors will be expected.

This workshop includes overnight homework exercises; an indicative timetable is given overleaf.

Public courses are normally held at the Warwick Business School, Coventry, UK; whilst bespoke courses can be arranged at a venue to suit the client’s needs, subject to suitability for training purposes.

Dates of public courses will be published on our website and will be notified to clients that have expressed interest in the courses. Bespoke courses can be arranged at any time by mutual agreement.

**Indicative Delegate Fee (public course) :
£800 exclusive of VAT and accommodation**

Multiple delegate discounts are available, and bespoke courses are priced separately, please contact Future Perfect for more details.

Email: training@fpsustainability.com
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Session Agenda		Approach
Day 1		
Morning	<p>What data and evidence is required for the CRC</p> <p><i>Source and boundary mapping and inventories</i></p> <p>Timelines for data collection & reporting</p> <p>Monitoring & reporting principles</p> <p>Development of longer term accounting processes</p> <p>Targets and forecasting</p>	<p>Presentations, discussions, brainstorm</p> <p><i>Exercise</i></p> <p>Presentations, discussions, brainstorm</p>
Afternoon	<p>Data quality and quality control</p> <p><i>Evidence of internal controls</i></p> <p>How to manage data</p> <p>Methodologies and tools for gathering data</p> <p>Basic Metrology – measurement systems etc</p>	<p>Presentations, discussions, brainstorm</p> <p><i>Exercise</i></p> <p>Presentations, discussions, brainstorm</p>
Day 2		
Morning	<p>What is a data management system & what should it cover?</p> <p>Information process flows</p> <p>Information security & governance</p> <p>Integration with other management systems</p> <p>Using data for different purposes</p>	<p>Presentations, discussions, brainstorm</p>
Afternoon	<p>Control and assurance over data & information</p> <p>What is assurance, why is it necessary?</p> <p>Internal QA</p> <p>External/ independent assurance</p> <p><i>"Material" accuracy – is the reported information correct?</i></p> <p>Process assurance and data assurance</p> <p>Providers of assurance</p> <p>Levels of assurance</p> <p>Preparing for independent assurance</p> <p>Q&A</p>	<p>Presentations, discussions, brainstorm</p> <p><i>Exercise</i></p> <p>Presentations, discussions, brainstorm</p>